

TOTTERNHOE PARISH COUNCIL

MINUTES OF TOTTERNHOE PARISH COUNCIL MEETING HELD ON TUESDAY, 16 NOVEMBER 2021 AT 7.30 in The Memorial Hall, Totternhoe

Present: Councillors: V. Kelly (Chair); D. Bodnar, R. Clarke, D. Greatorex, M. Mustoe, J. Pratt, P. Tasker, Ward Cllr P. Spicer

In Attendance: 3 Residents + The Clerk

1. APOLOGIES

Apologies from Cllr Linney. Cllr Kelly welcomed Katrina Coppola to the meeting. Ms Coppola is interested in joining the Parish Council (PC). After a short question and answer session Cllr Kelly proposed co-opting Ms Coppola onto the PC, this was seconded by Cllr Clarke. A vote was taken with four for the motion and two abstentions. Cllr Kelly welcomed Ms Coppola onto Totternhoe Parish Council.

2. DECLARATION OF PECUNIARY INTEREST

None

3. PUBLIC QUESTION TIME

Allotments Dog Fouling – this is an ongoing problem with dog owners not clearing up their dog's. It was reported that the same is happening on the recreation ground. Discussion followed re effectiveness of signs; engaging the CBC dog wardens and using CCTV footage. It was agreed the Clerk would contact CBC Community Safety Team asking for their advice and requesting more signs. **ACTION: Clerk**

4. CENTRAL BEDFORDSHIRE COUNCILLOR'S REPORT

Cllr Spicer reported:

COVID – the rate in Central Bedfordshire is fluctuating.

Highways –undertook a highways walk with Emma Hines, CBC Highways to discuss state of pavements and roads.

Church Road Speed Limit – if there are no objections to the proposed 20 mph speed limit this will be automatically implemented.

Salt Bin Chapel Lane – arranged for this to be filled. Discussion followed and it was agreed two new salt bins for Brightwell Road/Wellhead Road and Castle Hill / Church Road be requested from CBC. **ACTION: Clerk**

5. MINUTES OF THE MEETING HELD ON 19.10.21

Cllr Bodnar proposed the minutes as a true record, seconded by Cllr Kelly and unanimously agreed. Cllr Kelly duly signed the minutes as a true and accurate record.

6. MATTERS ARISING

21.09.21

4. Ward Surgery – to be held before January's meeting. The Memorial Hall to be booked.

ACTION: Clerk

7iv Equipment Sanitisation – Signs to be posted at recreation grounds, on FaceBook and website.

ACTION: VK/Clerk

Middle End – Removal of tyres has been completed.

7vi BOATs – Cllr Bodnar reported to CBC. Awaiting action. Cllr Tasker to follow up with Rick Thompson, CBC Highways.

ACTION: PT

7vii PCC Annual Conference – Cllr Kelly reported difficulties in attending the conference via Microsoft Teams. The meeting notes have been circulated to councillors.

7ix Football Club – a productive meeting was held between the Football Club and the PC (Cllrs Kelly and Tasker). The gas and electricity certificates have been commissioned and will be forwarded to the

PC. Drainage pipes – tree roots have been cleared. The Football Club is getting quotes to replace the drains and copies will be sent to the PC. Tarmac down manhole drain – this was removed at a cost of £250. It was agreed this cost should be borne by CBC – Cllr Kelly to forward photograph to Cllr Tasker. Moving forward, it was agreed a meeting between the two parties would be held every six months.

ACTION: VK/PT

7xi Website – work will start in the next week.

ACTION: PT

11 Cricket Club – Fireworks Display – it was agreed the display was excellent.

Ongoing:

5.i New gate at the access into Church End Recreation Ground adjacent to Lancotbury Close – VGS estimate for £318 inc VAT accepted . Gate hoops will be supplied by CBC RoW Officer. **ACTION: JP**

19.01.21

6.5 Hedges – Cllr Pratt will undertake this work and also cut the hedges by The Cross Keys. **ACTION: JP**

7. i PLANNING

18 Furlong Lane – works being currently carried out do not require planning permission.

CB/21/04269/FULL - 188 Castle Hill Road – PC objection submitted. Awaiting CBC decision.

CB/21/03642/FULL – 24 Lancotbury Close – No objection. Permission granted.

CB/21/05002/FULL - 19 Brownlow Rise – Application received day of meeting. Report to be made at December's meeting.

ACTION RC

ii HIGHWAYS

Cllr Tasker met Emma Hines, CBC Highways to discuss current issues.

Furlong Lane + Footpath – only the junction was resurfaced due to cost.

Dunstable Road Ditches –The issue re who will pay for the works is ongoing between CBC and the contractors, Ringway Jacobs. The contractors request that the earth removed from the ditches is analysed so appropriate disposal can be made. Cllr Spicer said any future flooding should be reported to the CBC Flood Line. Cllr Spicer to send contact details.

ACTION: PS

SIDs – Cllr Tasker wrote to the PCC asking for his support.

Dunstable Road Driveways – photos taken by CBC and will action.

Wellhead Road – road outside no. 5 was dug up for BT – reinstatement is poor. CBC to request contractor redo.

Castle Hill Road – correspondence from two residents has been received regarding the use of road by HGVs. This is due to closure of the usual route (via Billington Road) to Knolls View. The residents expressed concern re possible structural damage to the properties. It was agreed Cllrs Kelly and Clarke would draft a letter to the lorry owners – Totternhoe Holdings.

ACTION: VK/RC/Clerk

School Parking – a resident of Wellhead Road wrote to the PC re parking at school times. Cllr Tasker has written to School Head and Chair of Governors re the matter. The School Head has contacted CBC Traffic Manager. Cllr Spicer to take up with Paul Salmon.

ACTION: PS

iii SPEEDWATCH

Cllr Kelly reported that only one session had been held since the last meeting. Full report at December's meeting.

iv RECREATION GROUND

Middle End – Broken seat – awaiting quotation.

ACTION: PT

v ALLOTMENTS

Rents – outstanding payees sent reminder on 03.11.21. Four payments still outstanding. **ACTION: DB**

Waiting List – 6 people on waiting list. Awaiting resolution of bee issue before offering out allotments.

Bees - proposal is for five hives to be moved off site (including aggressive hive) leaving three hives on the allotment.

Cockerels – Cllr Kelly spoke to Eve Romeril and cockerel will be moved to her garden.

vi RIGHTS OF WAY

Sewell Lane – reports of motorcyclists and raves. The land lies within Houghton Regis parish. Cllr Pratt to find out who is the owner. **ACTION: JP**

Permissive Route – the sign has been removed and the landowner is being hostile to walkers. Procedure for closing of permissive routes to be investigated. **ACTION: RC**

vii BEST KEPT FRONT GARDEN

Presentation Evening – discussion re continuing the evening, the format and the rules/categories of the competition. It was agreed Cllrs Mustoe and Coppola to review and report back at December’s meeting.

ACTION: MM/KC

viii POLICE

Crime figures were circulated prior to the meeting.

ix FOOTBALL CLUB

See 6. Matters Arising.

Football Pitch – at the meeting between the Football Club and the PC, the Football Club are looking at applying for funding from Bedfordshire FA, affiliated to Sport England, to turn the pitch around 90 degrees and instal new fence. Kissing gates would be installed at each corner. The second pitch would be lost. In order to apply for funding, the Football Club require a 10 year lease – current lease is for seven years. It was noted that current lease had been for seven years in order to reduce costs to Football Club who are obliged to meet the PC’s legal costs. It was agreed in the first instance Cllr Kelly would check the expiry date of current lease, and consider appointment of new solicitors as Byron Fearn had closed on retirement of principal solicitor and passed clients to a firm in Luton.

ACTION: VK

x COUNCIL FINANCES

Accounts

Community Account	£1,779.32
Business Money Manager	£32,849.00
Community Savings Account – TNP	£2,037.31
Community Savings Account – Highways/Elections	£7,309.49

Invoices approved for payment:

31.10.21	Julie Todd	October Salary	£181
01.11.21	Julie Todd	October Expenses – inc poppy wreath, CPRE donation	£105.77
15.11.21	K & D Bodnar	Village Planters	£610
15.11.21	K & D Bodnar	Allotment Gate	£157
10.11.21	VGS	Remove tyres at Middle End	232.20
Total			£1,285.97

Zoom Subscription – cancelled.

xi WEBSITE

Awaiting for revisions to be made. Cllr Tasker and the Clerk to review the site before going live.

xii NEWSLETTER

Next issue Spring 2022.

8. PLATINUM JUBILEE TREES

It was agreed in principle to plant a tree/trees. All councillors to think about appropriate site. **ACTION: ALL**

9. SALT BINS/SALT

See 4 above.

10. CORRESPONDENCE

Circulated to councillors prior to the meeting.

11. ANY OTHER RELEVANT BUSINESS

CBC consultation of Housing for Older People – councillors were urged to read and respond. **ACTION: ALL**

12. MATTERS TO BE BROUGHT FORWARD TO NEXT MEETING

2023 Fete

13. DATE AND TIME OF NEXT MEETING

Tuesday, 14 December 2021 @ 7.30 pm at The Memorial Hall.

The Chairman closed the meeting at 21.56 pm.

Signed.....

Date.....