

TOTTERNHOE PARISH COUNCIL

MINUTES OF TOTTERNHOE PARISH COUNCIL MEETING HELD ON TUESDAY, 20 JULY 2021 AT 7.30 in The Memorial Hall, Totternhoe

Present: Councillors: V. Kelly (Chair); R. Clarke, D. Bodnar, M. Mustoe; P. Tasker, Cllr Spicer (via Zoom)

In Attendance: 1 Resident, The Clerk

1. APOLOGIES

Apologies from Cllrs Greatorex, Linney and Pratt and Ward Councillor Spicer.

2. DECLARATION OF PECUNIARY INTEREST

Cllr Bodnar – allotments

3. PUBLIC QUESTION TIME

No questions.

4. CENTRAL BEDFORDSHIRE COUNCILLOR'S REPORT

No report.

5. MINUTES OF THE MEETING HELD ON 15/06/21

10 ii Furlong Lane not Road.

Cllr Tasker raised the issue of new councillors and succession planning. There is currently one vacancy and it was agreed Cllr Tasker would approach possible new councillors. **ACTION: PT**

6. MATTERS ARISING

15/06/21

3. Cross Keys Build Out – works to start in next 10-14 days.

10ii Resurfacing has been delayed.

04/05/21

12. Building Assets – list to be drawn up by Cllrs Clarke and Tasker. Outstanding. **ACTION; RC/PT**

10x. Football Club – Cllr Clarke proposed purchasing two poachers blocks in the first instance to block off access between Mr Woods field and the recreation ground at a cost of £250 each (farm rate) + delivery costs of £52. Cllr Clarke to ask Cllr Pratt to order on behalf of TPC and install. Cllr Tasker seconded and it was agreed unanimously. **ACTION: RC/JP**

Ongoing:

5.i New gate at the access into Church End Recreation Ground adjacent to Lancotbury Close – VGS quote has been received. Cllr Tasker to follow up with second contractor re quote. **ACTION: PT**

5.ii Repair to the water trough in Church End Allotments – Cllr Bodnar proposed accepting the quote from Paramount Plumbing and Heating Ltd for £60 (inc VAT). **ACTION: DB**

From 18/02/20

7.6 Apple Cottage, 35 Wellhead Road – Cllrs Clarke and Bodnar measured the bridleway – 5m at widest point narrowing to 4m. Ashley Waller agreed to ensure considerate parking of cars connected to him/his business. He confirmed he was not responsible for parking across the bottom of the bridleway. Cllr Clarke had urged him to use his garage and associated space as much as possible. In the Spring newsletter there will be an article re parking on pavements.

From 17/11/20

3. School Parking/Crossing – The trialling of parking in the football club car park is underway.

8. Dunstable Road Village Gateway – The cleaning has been carried out. Councillors agreed it was an excellent job and comments on FaceBook agreed. Cllr Tasker to pass on thanks. **ACTION: PT**

From 19/01/21

6.5 Hedges – This work cannot take place until August. **ACTION: DB**

From 20/04/21

9. Allotments – Track clearance. Due to heavy workload, K&D Bodnar withdrew their quote. It was agreed to proceed with the quote from ALG for £320. Cllrs Clarke and Bodnar to arrange hire of skip. **ACTION: DB/RC**

7. i PLANNING

CB/21/02625/GPDE – 108 Castle Hill Road – single storey pitched rear extension. Approved by CBC.

CB/21/02446/NMA – Bridgewater Close – change from block paving to tarmac. Approved by CBC.

CB/21/02329/FULL – 14 Church Green – conservatory. Approved by CBC.

CB/21/02148/GPDE – 23 Wellhead Road – single storey rear extension. TPC requested that obscure glass should be used in the velux window. Approved by CBC with no reference to glass.

CB/21/00092/FULL - Bradwell House – refused as inappropriate development in the Green Belt.

CB/21/02466/FULL - 231 Castle Hill Road – side and rear single storey extension. No objection.

Lockington Farm – Wall to be built without flint inserts by bridleway + hurdles. Councillors expressed their disappointment.

CB/EN/21/0109 Green Barn, near 66 Dunstable Road – Enforcement Notice. Awaiting response from CBC.

ii HIGHWAYS

Footpaths – Furlong Lane to be resurfaced. Dunstable Road to be reviewed next week.

Dunstable Road Ditches – CBC have been quoted £600 for assessment by Ringway Jacobs. Cllrs Tasker, Clarke and Kelly to draft response and circulate to councillors. **ACTION: RC/PT/VK**

Castle Hill Road Parking – the incident at The Cross Keys was discussed and Cllrs Clarke noted how helpful Nicola O'Donnell, Licensing Manager and Insp Gurr had been. It was agreed Cllr Kelly would discuss with Mr Murphy. **ACTION: VK**

Zebra Crossing Survey – Cllr Clarke circulated survey results. Out of 561 households only 28 questionnaires were returned. It was agreed a meeting Eaton Bray PC should take place to discuss way forward. **ACTION: PT**

iii SPEEDWATCH

Cllr Kelly reported that two sessions had been held since the last meeting. The Dunstable Road session results: 36.9 mph average speed; 10 cars @ 37.5 mph and 17 @ 40 mph +, top speed recorded 54 mph. More sessions are planned.

iv RECREATION GROUND

Yoga at Knolls View – it was agreed these sessions could go ahead subject to sight of their public liability insurance. **ACTION: Clerk**

Church End Recreation Ground – new equipment has been installed.

Equipment Sanitisation – it was agreed this should continue with a review at September's meeting. **ACTION: RC**

v ALLOTMENTS

Bees - the hives have been turned round and situation is continuing to be monitored.

vi RIGHTS OF WAY

No report.

vii TOTTERNHOE NEIGHBOURHOOD PLAN

In the referendum, 93% were in favour of adopting the Neighbourhood Plan. The Plan has been now been formally adopted and CBC will need to take the Plan into account when considering planning applications. Cllr Kelly thanked the Neighbourhood Plan team for their excellent work.

vii BEST KEPT FRONT GARDEN

Cllr Mustoe reported that the Dunstable Mayor and Mayor Consort would be judging the front gardens in July. Two judges have been found for allotment judging. Allotment judge still to be found.

ix POLICE

Crime figures for June 2021 were circulated prior to the meeting.

x FOOTBALL CLUB

The dog fouling sign has been moved.

xi COUNCIL FINANCES

Accounts

Community Account	£564.43
Business Money Manager	£42,177.98
Community Savings Account – TNP	£266.46
Community Savings Account – Highways/Elections	£7,309.24

Invoices approved:

05.07.21	VGS	Warden Services – June	£198
01.07.21	Julie Todd	June Expenses	£35.63
01.07.21	Julie Todd	June Salary	£181
16.06.21	Buckingham & River Ouzel Internal Drainage Board	Drainage Rates	£45
18.06.21	RPM	Play Equipment	£324.00
03.07.21	RM Contracts	Allotment Brush Cut	£12
Total			£796.63

It was agreed to transfer £2,000 from Business Money Manager accounts to Community Account.

Policy Documents prior to the meeting the following documents were circulated: Asset Register; Risk Assessment; Standing Orders; Internal Controls Checks and Grants Policy. It was unanimously agreed to adopt all these documents.

xii WEBSITE

The Clerk circulated a short review/proposed changes on the website prior to the meeting. It was agreed Cllr Tasker would discuss with Gordon Fountain. **ACTION: PT**

xiii NEWSLETTER

Councillors to send to Cllr Mustoe reports for autumn newsletter. It was agreed an article re FixMyStreet should be included to remind residents to report **ACTION: ALL**

8. BOUNDARY COMMISSION REVIEW

Deadline for comments if 02/08/21. Local councils have been emailed asking if they wish to join with TPC in objecting to the proposed changes. It was agreed Cllr Clarke would co-ordinate submission. **ACTION: RC**

9. GRASS CUTTING – Churchyard

Cllr Tasker reported that he had met with the resident who complained re the standard of cutting in the churchyard.

Grass Cutting - It was agreed that the standard of the grass cutting undertaken by CBC is of a poor standard and a number of residents have complained to TPC. It was agreed a meeting should be held with CBC to discuss ways forward.

ACTION: PT

10. CORRESPONDENCE

Correspondence received by clerk circulated to councillors prior to the meeting.

11. ANY OTHER BUSINESS

None

12. MATTERS TO BE BROUGHT FORWARD TO NEXT MEETING

None.

13. DATE AND TIME OF NEXT MEETING

Tuesday, 21 September 2021 @ 7.30 pm at The Memorial Hall.

The Chairman closed the meeting at 21.41 pm.

Signed.....

Date.....