

TOTTERNHOE PARISH COUNCIL

MINUTES OF TOTTERNHOE PARISH COUNCIL MEETING HELD ON TUESDAY, 20 APRIL 2021 AT 7.30

This meeting was held “virtually” using Zoom due to Covid-19 restrictions.

Present: Councillors: v. Kelly (Chair); R. Clarke, D. Bodnar, D. Greatorex, M. Mustoe; P. Tasker,

In Attendance: 1 Resident, The Clerk

1. APOLOGIES

Cllrs Linney and Pratt and CBC Cllr Spicer.

2. DECLARATION OF PECUNIARY INTEREST

Cllr Bodnar - allotments

3. MINUTES OF THE MEETING HELD ON 16/03/21

Cllr Spicer’s amendments to be held over to May 2021 meeting. Apart from these potential amends, the minutes were proposed by Cllr Kelly and seconded by Cllr Bodnar as a true record and duly signed by Cllr Kelly.

4. MATTERS ARISING

Ongoing:

5.i New gate at the access into Church End Recreation Ground from Lancotbury Close – No update - Cllr Kelly to chase Cllr Pratt for an update, item has been outstanding for some time mostly due to poor weather and ground conditions. **ACTION: VK/JP**

5.ii Repair to the water trough in Church End Allotments remains ongoing.

ACTION: TL to follow up with JP

From 21/01/20

ASM Signs – Cllr Clarke confirmed the land does not belong to the St Albans diocese. Dr Briggs is looking into whether he owns the land. **ACTION: VK to email TL**

From 18/02/20

7.6 Apple Cottage, 35 Wellhead Road – Cllrs Clarke and Bodnar measured the bridleway – 5m at widest point narrowing to 4m. Ashley Waller agreed to ensure considerate parking of cars connected to him/his business. He confirmed he was not responsible for parking across the bottom of the bridleway. Cllr Clarke urged him to use his garage and associated space as much as possible. In the Spring newsletter there will be an article re parking on pavements.

From 17/11/20

3. School Parking/Crossing – Cllr Clarke reported that the pilot using the football club car park is about to start. A survey for Totternhoe residents re potential usage to be included in the spring newsletter.

6.4 Dog Fouling – 3 signs have been erected by VGS.

8. Fly Tipping, Wellhead Road – an article will be included in the Spring newsletter. **ACTION: RC**
Dunstable Road Village Gateway – Cllr Tasker confirmed these are to be cleaned at no cost once the weather gets warmer.

From 19/01/21

6.5 Hedges – Cllr Bodnar has had no reply from Cllr Pratt. It was agreed to get quotes. **ACTION: DB**

5. PLANNING

No new applications.

CB/20/03814/LDCE Brookfield Park – Ongoing/awaiting decision.

CB/21/00092/FULL Bradwell House Development – awaiting decision.

CB/EN/21/0109 Green Barn, 66 Dunstable Road – Enforcement Notice. It would appear a business is operating out of the Barn with deliveries from HGVs. Cllr Clarke has followed up with email with CBC Enforcement.

Lockington Farm – TPC strongly objected to proposal of hurdles as opposed to replacing flint wall. Awaiting decision.

6 DATA PROTECTION DOCUMENTS

Cllr Clarke proposed and Cllr Kelly seconded that the data protection documents (consent form, data breach policy, data protection policy, privacy notice staff, records retention policy, subject access request procedure) be adopted by Totternhoe PC and posted on the website.

7 ACCOUNTS

The finance spreadsheet was circulated prior to the meeting.

Community Account: £4281.74

Business Money Manager: £26,756.88

Payments approved – invoices sent to Cllrs Kelly and Clarke prior to meeting and approved:

Andy's Landscape	£80.00
VGS Warden Services	£201.60
Julie Todd – March Salary	£181
Julie Todd – Expenses	<u>£71.37</u>
Total	£533.97

Financial Regulations – Cllr Tasker agreed with this document.

Asset List – approved.

8. CORRESPONDENCE

Correspondence received by clerk circulated to councillors prior to the meeting.

9. ANY OTHER RELEVANT BUSINESS

Village Fete 2022 – Cllr Tasker proposed a fete in 2022. Item to be considered at 2022/23 budget meeting.

Grass Cutting Quotes – Cllr Tasker obtained three quotes which were circulated to councillors prior to the meeting. Cllr Clarke proposed accepting the quote from Richard Gurney - £488 + VAT including Millennium Wood based on 12 cuts per year. Cllr Kelly seconded and it was unanimously agreed. The contractor would pass any machinery repair costs onto the PC. It was agreed to investigate whether this is covered by our current insurance policy. Cllrs Bodnar and Tasker agreed to draw up a contract for one year.

ACTION: Clerk/DB/PT

Allotments – Plot 66 has now been let which means the track needs to be cleared. Cllr Bodnar to submit quote for clearing brambles and rubbish for £150. Gate post – it was unanimously agreed to accept the estimate from K & D Bodnar to replace the post with a metal post and rehang gate for £250.

Wellhead Road Fly Tipping – some 80 tyres have been dumped – incident reported to CBC who promptly cleared.

The Chairman closed the meeting at 20.27 pm.

Signed.....

Date.....