

## Confirmation regarding the exercise of public rights

Local Council name: **Totternhoe Parish Council**

The Council must inform the electorate of a 30 working day period during which public rights may be exercised.

The inspection period must include the first **10 working days** of July 2019. It must start the day after the annual return has been published on your website (or noticeboard for parish meetings) and publication must be as soon as practical after the unaudited annual return has been approved by the Authority.

The inspection period must last **exactly 30 days**.

Working days are defined as Monday – Friday. They **do not** include Saturdays, Sundays and Bank holidays.

*(See calendar guide overleaf)*

The inspection period commences on: **Monday 16 September 2019**

And ends on: **Friday 25 October 2019**

Signed: \_\_\_ Clr Peter Tasker \_\_\_\_\_ Date: \_\_\_ 13<sup>th</sup> Sept 2019 \_\_\_\_\_

Position held: \_\_\_ Acting Parish Clerk \_\_\_\_\_

Local council name: **Totternhoe Parish Council**

**Notice of appointment of date for the exercise of public rights  
Accounts for the year ended 31<sup>st</sup> March 2019**

The Local Audit and Accountability Act 2014, and  
The Accounts and Audit (England) Regulations 2015 (SI 234)

<p>1. Date of announcement: <b>Monday 16 September 2019</b> (a)</p> <p>2. Each year the Council's/Meeting's (b) Annual Return is audited by an auditor appointed by Public Sector Audit Appointments Limited. Any person interested has the right to inspect and make copies of the accounts to be audited and all books, deeds, contracts, bills, vouchers and receipts relating to them. For the year ended 31 March 2019 these documents will be available on reasonable notice on application to:</p> <p>(c) <i>Acting Parish Clerk Cllr Peter Tasker via the website totternhoe.com</i> _____ _____ _____</p> <p>commencing on (d) <b>Monday 16 September 2019</b></p> <p>and ending on (e) <b>Friday 25 October 2019</b></p> <p>3. Local Government Electors and their representatives also have:</p> <ul style="list-style-type: none"> <li>• the opportunity to question the auditor about the accounts; and</li> <li>• the right to make objections to the accounts or any item in them. Written notice of an objection must first be given to the auditor and a copy sent to the Council/Meeting (f).</li> </ul> <p>The auditor can be contacted at the address in paragraph 4 below for this purpose during the inspection period at 2 above.</p> <p>4. The audit is being conducted under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit (England) Regulations 2015 and the National Audit Office' Code of Audit Practice. Your audit is being carried out by:</p> <p>Mazars LLP, Salvus House, Aykley Heads, Durham, DH1 5TS</p> <p>5. This announcement is made by (g) <u>    </u> Cllr Peter Tasker</p>	<p>(a) Insert date of placing of this notice on your website.</p> <p>(b) Delete as appropriate.</p> <p>(c) Insert name, position and contact details of the Clerk or other person to whom any person may apply to inspect the accounts.</p> <p>(a) And (e) The inspection period must include 2 July 2018 to 13 July 2018 inclusive and be 30 working days in total.</p> <p>(f) Delete as appropriate</p> <p>(g) Insert name and position of person placing the notice</p>
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